

Call 2021

Guida tecnica alla compilazione webform per l'Accreditamento (KA120-ADU) **EDUCAZIONE DEGLI ADULTI**

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Agenzia Erasmus+ INDIRE



AGENZIA
NAZIONALE
INDIRE



INDIRE ISTITUTO
NAZIONALE
DOCUMENTAZIONE
INNOVAZIONE
RICERCA EDUCATIVA

Primo requisito di accesso

L'account EU Login

Per poter registrare la vostra organizzazione e accedere al modulo di candidatura il richiedente deve disporre di un account **Eu Login**.

- Se già in possesso di un account ECAS non occorre creare un nuovo account EU Login, le credenziali rimangono invariate
- Gli utenti che **non** possiedono un account EU Login devono crearlo <https://webgate.ec.europa.eu/cas/eim/external/register.cgi>

The screenshot shows a registration form titled "Create an account". It contains the following elements:

- A link for "Help for external users".
- Input fields for "First name" (containing the letter 'I'), "Last name", and "E-mail".
- A "Confirm e-mail" input field.
- An "E-mail language" dropdown menu currently set to "English (en)".
- An "Enter the code" section with a CAPTCHA image showing the letters B, E, O, J, T.
- A checkbox with the text: "By checking this box, you acknowledge that you have read and understood the [privacy statement](#)".
- A blue "Create an account" button at the bottom.

OID (Organisation ID)

L'**OID** è un codice identificativo univoco che deve essere utilizzato per le candidature relative ad azioni del programma Erasmus+ che il vostro ente presenterà nella Call 2021. Consente di compilare il modulo in modo semplice

- Gli enti che hanno partecipato al programma Erasmus+ 2014-2020 già possiedono un codice **OID**
- Gli utenti che **non** possiedono un codice OID devono **generarlo qui** <https://webgate.ec.europa.eu/erasmus-esc/organisation-registration/screen/home>

To apply for one or more of the actions supported by the Erasmus+ Programme under Call 2021, please visit the Opportunities for Eras

Commissione europea Erasmus+ and European Solidarity Corps

OPPORTUNITIES ORGANISATIONS

Organisation registration for actions managed by National Agencies

The Erasmus+ and European Solidarity Corps programmes are managed by National Agencies in participating countries. For certain actions, you must apply through the National Agencies and, for others, through EACEA. Please use the search feature to find the relevant National Agency. To apply for actions managed by National Agencies please use the links provided below. For more information, please visit the National Agency website.

Is your organisation already registered?

To submit an application, you will need an Organisation ID. Organisations that have already participated in the Erasmus+ programme and have been assigned an Organisation ID automatically. Please use the search feature (Advanced search feature below). Alternatively, if you are an authorised user, you can see the list of your registered organisations.

Search for your organisation

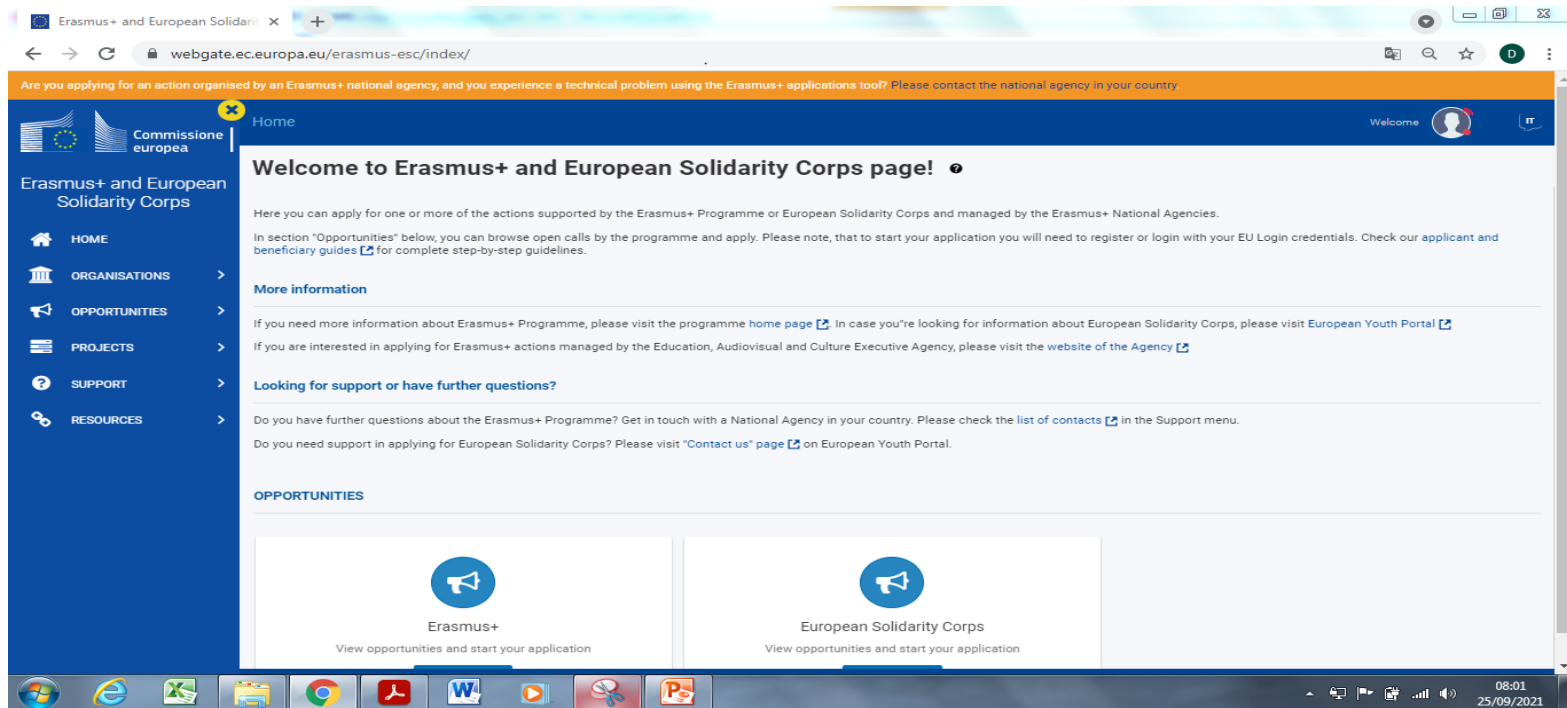
please enter a legal name, business name, hyperlink, PIC or an OID

Register your organisation

If this is your organisation's first time applying through a National Agency, you have to register your Organisation ID.

Erasmus+ and European Solidarity Corps platform

<https://webgate.ec.europa.eu/erasmus-esc/index/>



The screenshot shows the homepage of the Erasmus+ and European Solidarity Corps platform. The page features a blue header with the Commission Europe logo and the text "Home". Below the header, there is a main content area with a welcome message: "Welcome to Erasmus+ and European Solidarity Corps page!". The page includes a navigation menu on the left with options like HOME, ORGANISATIONS, OPPORTUNITIES, PROJECTS, SUPPORT, and RESOURCES. The main content area contains sections for "More information" and "OPPORTUNITIES", with links to various resources and guides. At the bottom, there are two prominent buttons: "Erasmus+" and "European Solidarity Corps", both with megaphone icons and the text "View opportunities and start your application". The browser's address bar shows the URL "webgate.ec.europa.eu/erasmus-esc/index/". The system tray at the bottom indicates the date and time as 08:01 on 25/09/2021.

La piattaforma è l'unico punto di accesso (entry point) al Programma Erasmus + per il quadro finanziario pluriennale 2021-2027

Are you applying for an action organised by an Erasmus+ national agency, and you experience a technical problem using the Erasmus+ applications tool?

Home > Search for an Organisation

Commissione europea

Erasmus+ and European Solidarity Corps

HOME

ORGANISATIONS

- Search for an Organisation
- Register my Organisation

Search for an Organisation

ORGANISATION REGISTRATION FOR ACTIONS MANAGED BY NATIONAL AGENCIES

To submit an application, you will need an Organisation ID. Organisations that have already participated in an Erasmus+ action (PIC) have been assigned an Organisation ID automatically. Please use the search below to find your organisation (below). Alternatively, if you are an authorised user, you can see the list of your registered organisations using My Organisations.

IS YOUR ORGANISATION ALREADY REGISTERED?

Organisations: per cercare o registrare la propria organizzazione

Search for an Organisation: cerca il tuo ente e il codice OID ed eventualmente aggiorna i dati

Register my Organisation: registra il tuo ente ed ottieni il codice OID

Opportunities for Erasmus+

Welcome to the Erasmus+ Applications. Here you can apply for one or more of the actions supported by the Erasmus+ Programme and managed by the Erasmus+ National Agencies. Below you can browse applications by field of opportunity or key action.

Before starting your application, please check if your organisation has a unique Organisation ID that is required to participate in Erasmus+ actions managed by National Agencies. You can search for your Organisation ID or register a new organisation using the Erasmus+ and European Solidarity Corps platform: [Search for an organisation](#)

If you are interested in applying for Erasmus+ actions managed by the Education, Audiovisual and Culture Executive Agency, please visit: [EACEA Funding Opportunities](#)

To apply for Erasmus accreditation in youth (KA150), please visit this page

FIELD OF OPPORTUNITY

SCHOOL EDUCATION

[See open calls](#)

HIGHER EDUCATION

[See open calls](#)

VOCATIONAL EDUCATION AND TRAINING

[See open calls](#)

YOUTH

[See open calls](#)

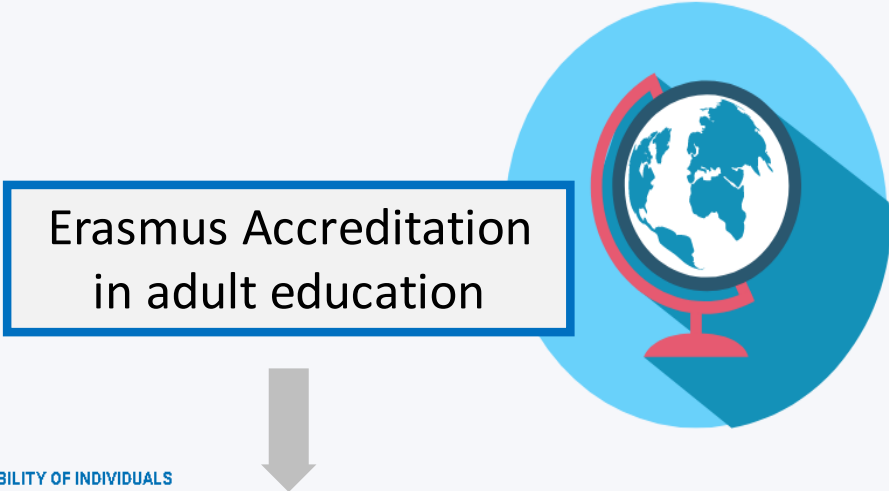
ADULT EDUCATION

[See open calls](#)

Cliccare su Erasmus+ e scegliere il settore EDUCAZIONE DEGLI ADULTI. Fare attenzione a non elaborare un progetto appartenente al settore professionalizzante (VET, Agenzia Nazionale INAPP) o un progetto di partenariato. Predisporre un **progetto di ente per la mobilità**.

- HOME
- ORGANISATIONS
- OPPORTUNITIES
- APPLICATIONS
- PROJECTS
- SUPPORT
- RESOURCES
- TOOLS

Open Calls - Learning Mobility of Individuals



Erasmus Accreditation
in adult education

LEARNING MOBILITY OF INDIVIDUALS

KA120-ADU

Erasmus accreditation in adult education

Erasmus accreditation is a tool for organisations that want to open up to cross-border exchange and cooperation on a continuous basis. Accredited organisations will gain easier access to Key Action 1 funding opportunities.

Deadline : 19-10-2021 12:00:00 (Brussels time)
Remaining days : 26

[Apply](#)

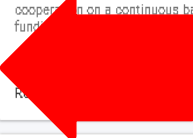
KA120-SCH

Erasmus accreditation in school education

Erasmus accreditation is a tool for organisations that want to open up to cross-border exchange and cooperation on a continuous basis. Accredited organisations will gain easier access to Key Action 1 funding opportunities.

Deadline : 19-10-2021 12:00:00 (Brussels time)

[Apply](#)



Cliccare su *Apply* per aprire il modulo di candidatura



Importante!

Non aprire lo stesso webform su più browser o su più finestre.

Questo potrebbe causare problemi nella fase di salvataggio del modulo.



Importante!

- Il valutatore baserà il proprio giudizio solo sulle informazioni inserite nel modulo e negli eventuali documenti strategici rilevanti.
- È importante fornire quindi informazioni rilevanti, chiare e complete, rispondendo esaustivamente alle domande e avendo ben chiari i **criteri di valutazione**.



Importante!

- ✓ L'accreditamento sarà **valido per tutta la durata del Programma** ma dovrà essere aggiornato almeno una volta in 5 anni, e sarà sottoposto a monitoraggio e valutazione da parte dell'Agenzia Nazionale.
- ✓ **Non è possibile** richiedere **più di un Accredimento** per ente **per settore**: fare attenzione a scegliere il settore e la webform corretti in base alle proprie caratteristiche.
- ✓ **Non è possibile** presentare **due** candidature separate (sia come singolo che come coordinatore di Consorzio) nello **stesso settore**.

Home > Application details

Welcome
daniele CARBONCINI
NA User, IT02

Application details

Form ID : KA120-ADU-09D94FB

Programme : Erasmus+ - Call : 2021 - Round : Round 1 - Key action : KA1 - Action type

25 days left!

DRAFT
Draft

Submit PDF

Content menu

- Context
- Applicant organisation
- Background
- Erasmus Plan: Objectives
- Erasmus Plan: Activities
- Erasmus quality standards
- Erasmus Plan: Management
- Annexes
- Checklist
- Submission History

Context

General information

Welcome to the application form for Erasmus accreditation in Adult Education

Before starting, you need to read the part of the Erasmus+ Programme Guide on Erasmus accreditations. Please pay particular attention to the rules for original content and authorship: your application must be written by your organisation. It is strictly forbidden to pay other organisations or external individuals for drafting the application on your behalf. It is also useful to take a look at the Programme Guide section about accredited mobility projects which describes the rules for further steps if your accreditation is approved. The Programme Guide is available on the Europa web: [here](#). Finally, before writing your answers, we advise you to read through the whole application form to better understand its structure and overall content.

Please verify that your organisation is eligible for the field you have chosen. If you are not certain which field you can apply for, you should contact your National Agency for advice.

In particular, please note that organisations providing vocational education and training to adult learners are typically eligible in the field of vocational education and training, and not in the field of adult education. However, the exact rules will depend on the legal framework in your country. For further information, please consult your National Agency.

Each accreditation application covers only one field (school education, adult education, or vocational education and training). If you would like to apply for more than one field, you will need to submit separate applications. Submitting more than one application for the same field is not allowed. If your organisation is already accredited, you cannot apply again in the same field.

Field

Adult Education

National Agency *

IT02 - Agenzia Nazionale Erasmus+ - INDIRE

Language used to fill in the form *

Italian


For further details about the available Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>

Accreditation type

Guidelines per la compilazione della webform

Le sezioni contrassegnate da un **asterisco rosso *** devono essere compilate obbligatoriamente

Il simbolo  indica che il campo non è completo.

Il simbolo  indica che il campo è completo ed è possibile continuare nella compilazione fino alla **submission** del modulo.

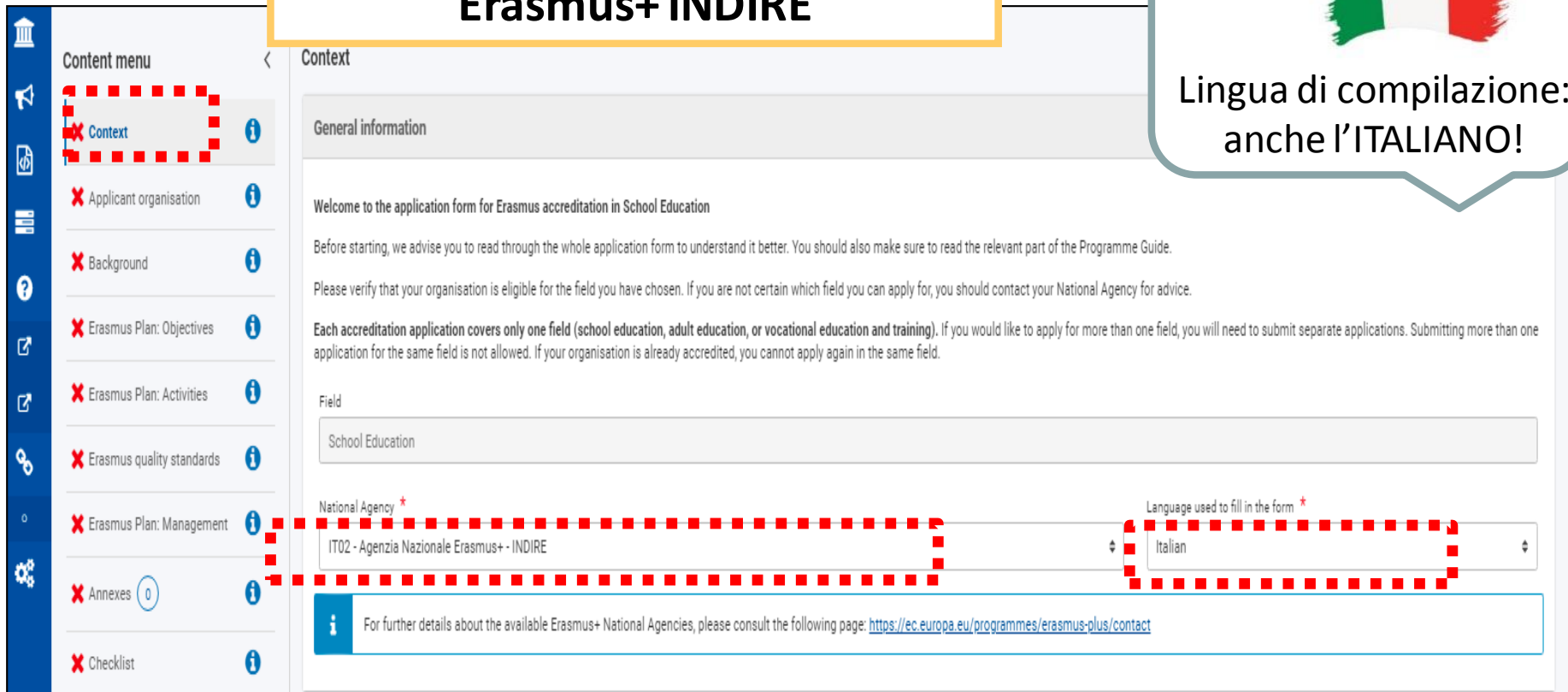
Sezione CONTEXT

selezionare:

**IT02 - Agenzia Nazionale
Erasmus+ INDIRE**



Lingua di compilazione:
anche l'ITALIANO!



Content menu

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- Erasmus Plan: Activities
- Erasmus quality standards
- Erasmus Plan: Management
- Annexes 0
- Checklist

Context

General information

Welcome to the application form for Erasmus accreditation in School Education

Before starting, we advise you to read through the whole application form to understand it better. You should also make sure to read the relevant part of the Programme Guide.

Please verify that your organisation is eligible for the field you have chosen. If you are not certain which field you can apply for, you should contact your National Agency for advice.

Each accreditation application covers only one field (school education, adult education, or vocational education and training). If you would like to apply for more than one field, you will need to submit separate applications. Submitting more than one application for the same field is not allowed. If your organisation is already accredited, you cannot apply again in the same field.

Field

School Education

National Agency *

IT02 - Agenzia Nazionale Erasmus+ - INDIRE

Language used to fill in the form *

Italian

For further details about the available Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>

La *webform* non è disponibile in italiano.

MA questo non implica l'obbligo di compilarla in inglese.

È possibile infatti compilare il modulo di candidatura interamente in italiano

È possibile scegliere se ottenere l'Accreditamento come **singolo Ente** oppure come **coordinatore di un Consorzio**. Il consorzio permetterà ad un gruppo di organizzazioni di beneficiare delle opportunità di mobilità all'interno di un singolo accreditamento (detenuto dal *Consortium coordinator*).
A seconda della scelta il modulo propone domande diverse.

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Accreditation type

What kind of Erasmus accreditation would you like to apply for?

Accreditation for an individual organisation

Accreditation for a mobility consortium coordinator

Please note that you cannot submit separate applications as an individual organisation and a mobility consortium coordinator in the same field. Mobility consortium coordinators are allowed to organise mobility activities themselves, so there is no need for double applications.

Successful applicants for Erasmus accreditation will gain simplified access to Key Action 1 funding opportunities in their field for the duration of the accreditation's validity, under the conditions defined in the yearly calls for proposals published by the European Commission.

Protection of Personal Data

Please read our privacy statement to understand how we process and protect [your personal data](#)

Sezione APPLICANT ORGANISATION: riceve i dati direttamente dal codice OID, quindi occorre solo verificare (cliccando sul tasto verde con l'occhio) che tali dati siano corretti e aggiornati

The screenshot shows the 'Applicant organisation' section of a web application. On the left, a 'Content menu' lists various sections, with 'Applicant organisation' highlighted by a red dashed box. Below it, a 'Navigation' pane shows a tree structure with 'Applicant organisation' selected. The main content area contains instructions and a form. The form has several fields: 'Applicant organisation OID' (containing 'E10072250'), 'Legal name' (containing 'Liceo Francesco Salvi'), and 'Country' (containing 'Italy'). The 'Applicant organisation OID' field is highlighted with a red dashed box, and a red box below it contains the text 'Inserire il codice OID' with an arrow pointing to the field. To the right of the form, there is an 'Actions' section with three buttons: a red 'X' button, a blue refresh button, and a green eye button. The eye button is also highlighted with a red dashed box, and a large red arrow points from the 'Applicant organisation OID' field towards it.

Application details

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Navigation

- Filter Expand all
- Applicant organisation
 - Liceo Francesco Salvi (E10072250)
 - Associated Persons

Applicant organisation

the Erasmus coordinator.

If needed, one person can have more than one role. For example, a legal representative can also be the Erasmus coordinator. However, you need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available.

Please note that information related to Associated Persons will automatically transferred to your National Agency but not available in PDF.

Associated Persons : Liceo Francesco Salvi (E10072250)

- You need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available
- You need to choose one person to be the Erasmus coordinator. You cannot select more than one person for this role.
- You need to include the organisation's legal representative

Last name	First name	Email address	Legal representative	Erasmus coordinator	Actions
+ Add an associated person Q Add from my contacts					

È obbligatorio inserire il **Rappresentante legale** dell'ente e un'altra persona che possa ricoprire il ruolo di **Erasmus coordinator**.

L'Erasmus coordinator è la persona di riferimento per l'Agenzia Nazionale per tutte le comunicazioni, le notifiche, ecc. relative all'Accreditamento.

Content menu

- ✖ Context
- ✔ Applicant organisation
- ✖ Background
- ✖ Erasmus Plan: Objectives
- ✖ Erasmus Plan: Activities
- ✖ Erasmus quality standards
- ✖ Erasmus Plan: Management
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Navigation

🔍 Filter 📄 Expand all

- ➖ ✔ Applicant organisation
 - ✔ Liceo Francesco Salvi (E10072250)
 - ➖ ✔ Associated Persons
 - ✔ Rappresentante Legale
 - ✔ Erasmus Coordinator

Applicant organisation

Please provide information about key persons in your organisation who will be implementing and coordinating activities under the Erasmus accreditation.

The **legal representative** of your organisation is the person with authorisation to represent it in legal agreements and contracts.

The **Erasmus Coordinator** is the main person in charge and the first contact point for everything that has to do with your Erasmus accreditation. You can also add other contact persons who will be assisting the Erasmus coordinator.

If needed, one person can have more than one role. For example, a legal representative can also be the Erasmus coordinator. However, you need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available.

Please note that information related to Associated Persons will automatically transferred to your National Agency but not available in PDF.

Associated Persons : Liceo Francesco Salvi (E10072250)

Last name	First name	Email address	Legal representative	Erasmus coordinator	Actions
Rappresentante	Legale	rappresentantelegale@ente.it	✔		✖ ✎
Erasmus	Coordinator	coordinator@ente.it		✔	✖ ✎

+ Add an associated person
🔍 Add from my contacts

Compilando correttamente tutti i campi
la sezione acquisisce la spunta verde



Content menu



Background

✗ Context

✓ Applicant organisation

✓ Background

✗ Erasmus Plan: Objectives

✗ Erasmus Plan: Activities

✗ Erasmus quality standards

✗ Erasmus Plan: Management

✗ Annexes

✗ Checklist

In this section you should present your organisation and answer the question: "Who are you as an organisation?"

This is a very important section. Giving informative and precise answers will let the persons assessing your application understand your context and your plans. Writing a good background will also help you when answering questions in the second part of the application.

Please keep in mind that the Programme is open to many kinds of organisations all over Europe. This application is designed to address all of them. Because of that, some questions may seem obvious or unnecessary to you. Even if it seems so, it is still very important that you give clear and precise answers. Make sure to read the questions carefully and to address all sub-questions. If some sub-questions are not relevant for your organisation, state so explicitly.

If you are applying on behalf of a larger organisation with multiple departments or sections, it is important that you clearly describe the structure of the entire organisation and explain which parts of the organisation are working in the field covered by this application. The field of the application is stated in the section 'Context' and can be adult education, vocational education and training, or school education.

The following information is completed based on the information linked to your organisation identification number (E10072250) :

Is the organisation a public body? Yes No

Is the organisation a non-profit? Yes No

Please choose the organisation type that best describes your organisation.

Type of Organisation *

School/Institute/Educational centre – General education (secondary level)

Nella **Sezione BACKGROUND** specificare le caratteristiche e il contesto in cui opera l'ente.

Compilando correttamente tutti i campi
la sezione acquisisce la spunta verde





Esperienza, nuove sfide

iii. How many years of experience does your organisation have implementing these learning programmes? *

The field is mandatory.

Indicare da quanti anni l'Ente è attivo nel settore per il quale si presenta la candidatura.
ATTENZIONE: non si intende quanti anni di esperienza nella progettazione europea! Si ricorda che sono necessari almeno due anni di esperienza nel settore di riferimento

What are the most important needs and challenges the organisations in your planned consortium are facing (including your own organisation)? How can the organisations in the consortium be improved to benefit their learners? Please illustrate your answers with concrete examples. *

4000

The field is mandatory.

La domanda relativa ai bisogni e alle sfide dell'Ente e/o del Consorzio è una componente fondamentale dell'Accreditamento. Successivamente il modulo farà più volte riferimento proprio a questo interrogativo, e la valutazione qualitativa terrà conto della coerenza tra quanto indicato qui e le attività indicate successivamente.

L'eventuale partecipazione al Programma Erasmus+ degli anni passati viene registrata automaticamente dal codice OID.

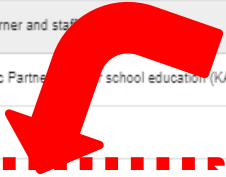


Spuntare il consenso per poter procedere all'uso dei dati.

Background

Past Participation

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
School education staff mobility (KA101)	4	2	0	0
VET learner and staff mobility (KA102)	0	0	2	1
Strategic Partnerships in school education (KA201)	1	0	2	1



I understand and agree that the National Agency can use the information it has about my organisation's previous participation to assess my organisation's capacity to implement activities under this application, as specified in the call for proposals. *

Would you like to make any comments or add any information to the summary of your organisation's previous participation? 3000

How did previous participation in Erasmus+ affect your organisation? What did you learn? What capacities did you develop? * 2000

Per avvalorare le informazioni inserite nella sezione **Background** è possibile (non obbligatorio) allegare alla candidatura alcuni **documenti strategici** che completano o convalidano le informazioni inserite nel modulo.

Background

Strategic Documents

To complement the answers provided above, you can include relevant strategic documents to support your application.

An internationalisation strategy or another kind of organisational development strategy is the most relevant type of document that you can include. The strategy can be written specifically for your Erasmus accreditation application, or it can have a more general character.

Strategic documents are not an obligatory part of your application. However, they can give useful context to explain your objectives in the Programme, especially if you plan to apply for larger amounts of financial support or a large number of participants. If you decide to attach strategic documents, make sure to explain why you have included them when answering the questions about your Erasmus Plan. Attached documents that are not explained and linked to your Erasmus Plan will not be considered as relevant by the experts assessing your application. It is also not permitted to use attachments to provide longer answers to the same questions as in the application form. In case you are not sure if one of your documents could be annexed as a strategic document, please contact your National Agency for advice.

You can attach your strategic documents here: [Annexes](#)

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
No past participation has been found for Organisation ID: E10072250				

! non inserire le stesse informazioni già comunicate nel modulo, né tantomeno documenti non rilevanti rispetto al modulo di accreditamento: **solo** documenti pertinenti come il PTOF, il Piano di Miglioramento, rendicontazione sociale

Può essere allegata anche l'eventuale strategia per l'internazionalizzazione dell'Ente (non obbligatoria), di cui questa candidatura può essere l'inizio o parte di un percorso di miglioramento e di sviluppo in dimensione europea/internazionale

Compilazione diversa per coordinatori di Consorzio

Mobility Consortium

In this section you should explain the planned composition and purpose of your mobility consortium.

A mobility consortium is a very flexible format. For example, your consortium can be permanently composed of the same member organisations, or the member organisations can change from year to year. This depends on your consortium's objectives and the needs of the member organisations. For example, a mobility consortium whose objective is to involve new organisations in the programme could change its composition often to bring in newcomers. On the other hand, a more stable composition is better for a consortium dedicated to a specific thematic area, or a consortium composed of organisations pooling their resources together to manage mobility activities in an easier way.

Some essential guidance on how to set up the cooperation within your mobility consortium is explained in the Erasmus quality standards. Within that basic framework, you are allowed and encouraged to organise your consortium in a way that best fits the objectives you want to achieve. Use the questions in this section and in the rest of the application to explain what kind of mobility consortium you want to create.

Which of these descriptions best describes the purpose of your mobility consortium? If more than one description seems appropriate, please choose the one that is the most important and relevant for your mobility consortium.

- My organisation is a responsible authority or a coordination body in the education system. Our objective is to promote and coordinate Erasmus activities in our area of responsibility.
- Our mobility consortium is a group of organisations with similar interests and experience that want to work together in specific thematic areas.
- Our mobility consortium is a group of similar organisations that find it difficult to join the programme individually and are putting resources together to manage Erasmus activities in an easier and better way.

Sezione BACKGROUND: oltre a quanto detto fino ad ora, per il coordinatore di Consorzio è obbligatorio compilare anche la sezione evidenziata.
In base all'opzione scelta cambiano infatti le domande nel modulo.

Per i coordinatori di Consorzio

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Background

PLEASE DESCRIBE

Please describe the planned composition of your mobility consortium. Keep in mind that all organisations in the consortium must be from the same country as your organisation.

i. What kind of organisations do you plan to involve in your consortium? What kind of education and training programmes are they offering that are relevant for the field of your application? *

strtretert

ii. What profiles of learners are the planned consortium members working with? *

erytrytr

iii. How many organisations do you expect will participate in your consortium? Approximately how many learners do they have in total? *

rtytrtutu

iv. Why did you choose to work with these organisations? *

tutrufg

v. Do you expect that the composition of your consortium will be changing over time? If yes, please explain why, how it will change, and how often. *

dcfngfngf

What are the most important needs and challenges the organisations in your planned consortium are facing (including your own organisation)? How can the organisations in the consortium be improved to benefit their learners? Please illustrate your answers with concrete examples. *

dfhgh

Rispondere a ogni singola domanda riguardante la natura e
il *background* del consorzio nel suo insieme.

ATTENZIONE: NON INDICARE LA DENOMINAZIONE DEGLI ENTI CONSORZIATI,
BENSÌ IL PROFILO

Per i coordinatori di Consorzio



Importante!

- ✓ La richiesta di Accreditamento come coordinatore di Consorzio consente di prevedere (e consentirà di richiedere nelle successive richieste di budget) sia mobilità legate al Consorzio che mobilità specifiche per il proprio staff e discenti.
- ✓ Una volta ottenuto l'Accreditamento come coordinatore di Consorzio, al momento della richiesta di mobilità, il coordinatore dovrà obbligatoriamente farlo con almeno un membro di consorzio.



Importante!

Per i coordinatori di Consorzio

- ✓ I membri del Consorzio possono essere sempre gli stessi oppure variare di anno in anno ad ogni richiesta di budget, dipende dagli obiettivi del Consorzio e dai bisogni di ogni singolo Ente.
- ✓ Tutti i membri del Consorzio devono essere italiani





Il criterio di valutazione qualitativo relativo alla **Rilevanza** vale **10 punti su 100**

Indicare quindi con attenzione:

- Come il profilo, esperienza, attività e i discenti-target dell'ente siano **pertinenti** per il settore e per gli obiettivi della Call.
- Per i coordinatori di Consorzio: come il profilo dei membri previsti sia pertinente allo scopo e agli obiettivi del consorzio, e sia rilevante per il settore e per gli obiettivi della Call; come la creazione del consorzio apporti un chiaro valore aggiunto ai suoi membri

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Sezione ERASMUS PLAN:

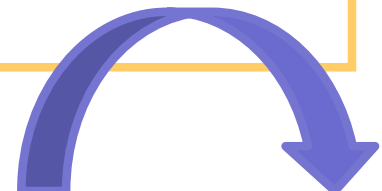
la parte fondamentale e il cuore del modulo di accreditamento.

Risponde principalmente ad **una domanda:**

In che modo l'accREDITamento, e quindi l'accesso al Programma con le relative attività di mobilità, sostiene e favorisce l'internazionalizzazione dell'Ente e promuove lo sviluppo delle competenze dei discenti e dello staff?

L'ERASMUS PLAN

si fonda su **quattro pilastri...**



I quattro pilastri dell'Erasmus Plan





Importante!

- ✓ L'ERASMUS PLAN è modificabile nell'arco della durata del Programma, quindi anche gli obiettivi possono essere aggiornati seguendo nuove esigenze e bisogni dell'Ente o del Consorzio
- ✓ L'ERASMUS PLAN deve essere originale nel senso di "unico" in quanto corrispondente alle caratteristiche, ai bisogni e agli obiettivi del singolo ente

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Erasmus Plan: Objectives

Objective 1

Title

What do you want to achieve?

Explanation

How is this objective linked with the needs and challenges you have explained in the section 'Background'?

Timing

When do you expect to see results for this objective?

Measuring progress

How are you going to track and evaluate your progress on this objective?

Who were the persons involved in defining your Erasmus Plan objectives? What kind of discussions or preparation took place? *

+ Add objective

Il **numero degli obiettivi** non è direttamente proporzionale al successo della proposta. È invece molto importante tenere presente il relativo **Criterio di valutazione qualitativa**

Cliccare sul tasto **ADD OBJECTIVE** per aggiungere quanti obiettivi si desidera inserire.

Fare attenzione a **non creare obiettivi simili**, sovrapponibili o l'uno conseguenza dell'altro.

Stesura degli obiettivi



Who were the persons involved in defining your Erasmus Plan objectives? What kind of discussions or preparation took place?

0/2000

Sezione ERASMUS PLAN-OBJECTIVE:

specificare:

- ✓ quali **risorse** sono coinvolte nella stesura degli obiettivi dell'ERASMUS PLAN
- ✓ le modalità attraverso le quali siete arrivati alla **scelta di determinati obiettivi** e non altri: se vi siete basati sui documenti strategici preesistenti o avete condotto specifiche ed ulteriori analisi dei bisogni.



Importante!

Il criterio di valutazione qualitativo per gli **obiettivi dell'Erasmus Plan** vale **40 punti su 100**

Indicare quindi con attenzione:

- come obiettivi proposti rispondano in modo chiaro e concreto alle **esigenze** dell'ente, dello staff, dei discenti (riferimento al background, con documenti strategici allegati)
- per coordinatori di Consorzio: questo criterio si applica all'intero Consorzio e gli obiettivi indicati devono essere coerenti con lo scopo del Consorzio
- come gli obiettivi proposti e i relativi tempi di realizzazione siano **realistici** e abbiano un impatto positivo per l'Ente (o il Consorzio)
- le misure proposte per stimare e **valutare** lo stato di avanzamento verso gli obiettivi siano appropriate e concrete
- Nel caso di documenti strategici allegati: esista un chiaro e giustificato legame tra il piano Erasmus proposto e i documenti inclusi

Content menu

Erasmus Plan: Activities

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In this section you are asked to propose a broad planning for activities you want to organise and participants you want to support with the Programme funds.

The targets you propose here are not binding for your organisation, nor for the National Agency because the final number of implemented activities may depend on various factors, including availability of funding.

Your proposed targets will be assessed based on how realistic and appropriate they are for your organisation's size, experience and Erasmus Plan objectives. The experts assessing your application may recommend revised targets, in order to stay realistic and proportional to the overall availability of funding.

How many participants would you like to support with Programme funds? Please propose an estimation for at least two years.

Year	Estimated number of learners	Estimated number of staff	Action
Year 1	<input type="text"/> *	<input type="text"/> *	Delete
Year 2	<input type="text"/> *	<input type="text"/> *	Delete

 + Add year

Sezione ERASMUS PLAN- ACTIVITIES: inserire una **stima** del numero di discenti e staff da coinvolgere nelle attività finanziate con i fondi Erasmus+ per un minimo di due anni fino ad un massimo di cinque (per aggiungere le annualità dovete cliccare su Add year). Le informazioni possono essere aggiornate in itinere.

ATTENZIONE: Il **numero di mobilità** che inserite è **indicativo** e non vincolante, dipenderà dai fondi europei disponibili per l'annualità

Attività possibili

SETTORE EDUCAZIONE DEGLI ADULTI

Mobilità dello staff

Job Shadowing (da 2 a 60 giorni)

Attività di insegnamento o di formazione (da 2 a 365 giorni)

Corsi strutturati ed eventi di formazione (da 2 a 30 giorni)

Mobilità dei discenti (I partecipanti eleggibili sono discenti adulti con minori opportunità, in particolare i discenti con poche competenze. I discenti partecipanti devono essere iscritti in un programma di Educazione degli Adulti presso l'organizzazione di invio. Le definizioni di discenti con poche competenze e di programma di Educazione degli Adulti saranno pubblicati dall'Agenzia Nazionale prima della scadenza della Call.)

Mobilità di gruppo per discenti adulti (da 2 a 30 giorni, almeno due discenti per gruppo)

Mobilità per l'apprendimento individuale di discenti adulti (da 2 a 30 giorni)

Altre attività supportate

Invitare esperti (da 2 a 60 giorni)

Ospitare insegnanti ed educatori in formazione (da 10 a 365 giorni)

Visite preparatorie

Per maggiori dettagli consultare la Call di riferimento e la Guida al Programma

Quali profili



What profiles of staff and learners do you plan to involve? Please explain the reasons for your choices in relation to your objectives. If you plan to involve participants with fewer opportunities make sure to mention them and the types of activities where they will be involved. *

The field is mandatory.

- ✓ Specificare il **profilo dei discenti e dello staff** che prenderanno parte alle attività durante le varie annualità.
- ✓ Specificare qui anche l'intenzione di coinvolgere **partecipanti con minori opportunità**
Possono essere soggetti con bisogni educativi particolari
O provenienti da contesti socio-economici svantaggiati



Importante!

Il criterio di valutazione qualitativo per le
attività dell'Erasmus Plan vale **20 punti su 100**

Indicare quindi con attenzione:

- che il numero proposto di partecipanti alle attività di mobilità è **proporzionale** alle dimensioni e all'esperienza dell'ente, ed è **realistico** ed adeguato agli obiettivi indicati
- per coordinatori del Consorzio: saranno prese in considerazione le **dimensioni del Consorzio** che si prevede di implementare
- che i profili dei partecipanti sono **pertinenti** rispetto al settore e agli obiettivi
- se previste attività di mobilità per i discenti: se e come sono coinvolti **partecipanti con minori opportunità**

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Erasmus quality standards

Outcomes. Particular attention should be given to the introduction and integration of the participants at the hosting organisation, and to the monitoring of the learning process.

- **Support during the activity:** participants must be able to request and receive support from their hosting and sending organisations at any time during their mobility. Contact persons in both organisations, means of contact, and protocols in case of exceptional circumstances must be defined before the mobility takes place. All participants must be informed about these arrangements.
 - **Linguistic support:** the beneficiary organisation must ensure appropriate language training, adapted to the personal and occupational needs of the participants. Where appropriate, the beneficiary organisation should make maximum use of the specific tools and funding provided by the Programme for this purpose.
 - **Definition of learning outcomes:** the expected learning outcomes of the mobility period must be agreed for each participant or group of participants. The learning outcomes must be agreed between the sending and hosting organisations, as well as the participant (in case of individual activities). The form of the agreement will depend on the type of the activity.
 - **Evaluation of learning outcomes:** learning outcomes and other benefits for the participants should be systematically evaluated. Results of the evaluation should be analysed and used to improve future activities.
 - **Recognition of learning outcomes:** formal, informal and non-formal learning outcomes and other results achieved by the participants in mobility activities must be appropriately recognised at their sending organisation. Available European and national instruments should be used for recognition whenever possible.
- IV. Sharing results and knowledge about the programme
- **Sharing results within the organisation:** beneficiary organisations should make their participation in the Programme widely known within the organisation and create opportunities for participants to share their mobility experience with their peers. In case of mobility consortia, the sharing should take place in the whole consortium.
 - **Sharing results with other organisations and the public:** beneficiary organisations should share the results of their activities with other organisations and the public.
 - **Publicly acknowledging European Union funding:** beneficiary organisations should make their participation in the Programme known in their community and in the wider public. Beneficiary organisation also must inform all participants about the source of their grant.

Subscribing to Erasmus Quality Standards

To apply for Erasmus accreditation, your organisation must subscribe to the Erasmus quality standards and accept to be evaluated based on those standards. Since the Erasmus accreditation is valid for the whole period of the future Programme, your organisation's performance in maintaining the Erasmus quality standards will also influence your funding opportunities in subsequent years.

Please read the following statements carefully and confirm your agreement:

- I have read and understood the above Erasmus quality standards
- I understand and agree that Erasmus quality standards will be used as part of the criteria for evaluation of the activities implemented under this accreditation
- I understand and agree that the results of the evaluation based on these standards will form a part of criteria for decision on any subsequent grants under this accreditation

Sezione ERASMUS QUALITY STANDARD

Gli Standard di qualità Erasmus a cui il candidato deve aderire per poter proseguire nella compilazione del modulo. Nel caso in cui ci si candidi come Consorzio, il coordinatore deve garantire anche per tutti i futuri membri.

E' **IMPORTANTE** leggere attentamente ed essere consapevoli di ogni punto: spuntando le caselle vi assumete la responsabilità di mantenere tali standard minimi di qualità durante tutta la durata del Programma.

Se fate domanda come coordinatore di consorzio cambiano anche gli standard di qualità, che sono adattati ad una membership piuttosto che ad una candidatura individuale.

I quattro standard di qualità Erasmus



Principi di base

- Inclusione, ambiente, Strumenti digitali, membri attivi della rete di scuole europee

Buona gestione

- Mantenere titolarità, responsabilità e trasparenza, integrare le attività e i risultati, rispettare gli adempimenti formali
- **CONSORZI**: assegnazione compiti e fondi, collaborazione e coinvolgimento membri, condividere competenze e risorse

Servizi di qualità e sostegno ai partecipanti

- Organizzazione pratica di qualità; Sicurezza; Selezione trasparente; Preparazione, monitoraggio e sostegno ai partecipanti adeguata; Definizione, valutazione e riconoscimento degli apprendimenti

Condivisione dei risultati

- Disseminazione all'interno e all'esterno; visibilità dei Fondi EU

Application details

Submit PDF

Form ID : KA120-SCH-8A8A7F02

Applicant : Liceo Francesco Salvi (E10072250 - Italy)
 Programme : Erasmus+ - Call : 2021 - Round : Round 1 - Key action : KA1 - Action type : KA120-SCH - Erasmus accreditation in school education

76 days left!

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Erasmus Plan: Management

In this section you should explain how you plan to set up the management of Key Action 1 mobility activities within your organisation to make sure their implementation is successful.

Please read the Erasmus quality standards explained in the previous section and discuss them with your colleagues and management. Your answers in this section should show that your organisation has assessed the resources and staff needed to implement the planned activities in accordance with the set standards.

Quality Standards Part I: Basic principles

What will your mobility consortium do to contribute to the basic principles of the Erasmus accreditation described in the Erasmus quality standards?

i. Inclusion *

sdfdsf

924

ii. Environmental sustainability and responsibility *

dsf

921

iii. Digital education *

sdgg

926

iv. Active participation in the network of Erasmus organisations *

zsdg dg

924



La **sezione ERASMUS PLAN MANAGEMENT** è strettamente collegata agli **Standard di qualità**.

Dalle vostre risposte il valutatore sarà in grado di capire l'adesione completa e convinta dell'ente agli Erasmus quality standards

Il criterio di valutazione qualitativo relativo alla **gestione dell'Erasmus Plan** vale **30 punti su 100**



Indicare quindi con attenzione:

- misure concrete per garantire il rispetto dei principi di base degli Standard di qualità Erasmus
- una divisione chiara e completa dei compiti in linea con gli Standard di qualità Erasmus
- risorse adeguate per gestire le attività in conformità con gli Standard di qualità Erasmus, coinvolgendo tutti i livelli dell'ente
- misure appropriate per garantire la continuità delle attività in caso di cambiamenti nel personale o nella struttura dell'ente
- misure concrete ed efficaci per integrare i risultati delle attività di mobilità nelle attività regolari dell'ente
- Per coordinatori del consorzio: questo criterio si applica all'intero consorzio

Sezione ANNEXES: obbligatorio allegare la Dichiarazione d'onore

1 Cliccare per scaricare la dichiarazione da far firmare al Rappresentante Legale

2 Caricarla nel modulo cliccando su "Add Declaration on Honour"

Inoltre qui è possibile caricare anche gli eventuali **documenti strategici**

Form ID : KA120-SCH-8A8A7F02

Applicant : Liceo Francesco Salvi (E10072250 - Italy)
 Programme : Erasmus+ - Call : 2021- Round : Round 1 - Key action : KA1 - Action type : KA120-SCH - Erasmus accreditation in school education

76 days left!

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Annexes

The maximum number of all attachments is 10. The maximum size of one file is 15 MB and the maximum total size of all attachments is 100 MB.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative, and attach it here. [Download Declaration On Honour](#)

File Name	File Size (kB)
Total Size (kB)	0

Other Documents

Please attach any other relevant documents. The organisation chart and other strategic documents referred to in the section 'Background' should be uploaded here. Please use clear file names.

File Name	File Size (kB)
Total Size (kB)	0

Total Size (kB) 0

+ Add Declaration On Honour

+ Add Document

Declaration on honour

To be signed by the person legally authorised to enter into legally binding commitments on behalf of the applicant. Once signed it must be annexed to the application form.

The person is not required to submit the declaration on exclusion criteria if the same declaration has already been submitted for the purposes of another award procedure of the same National Agency, provided the situation has not changed, and that the time that has elapsed since the issuing date of the declaration does not exceed one year.

In this case, the signatory declares that the person has already provided the same declaration on exclusion criteria for a previous procedure and confirms that there has been no change in its situation:

Date of the declaration	Full reference to previous procedure and the National Agency that launched it

I, the undersigned (the person): Title First name Last name :

1. declares that Title First name Last name, Istituto Comprensivo Piglio [pi](#) is eligible in accordance with the criteria set out in the specific call for proposals;
2. declares that Title First name Last name, Istituto Comprensivo Piglio [pi](#) has the required financial and operational capacity as set out in the specific call for proposals [pi](#) to complete the proposed action OR the entity is considered to be a public body in the terms defined within the Call and can provide proof, if requested of this status, namely: It provides learning opportunities and - either (a) at least 50% of its annual revenues over the last two years have been received from public sources or (b) it is controlled by public bodies or their representatives;
3. declares that Title First name Last name, Istituto Comprensivo Piglio [pi](#) has not received any other Union funding to carry out the action subject of this grant application and commits to declare immediately to the Commission/ the Agency any other such Union funding it would receive until the end of the action.
4. the submitted Erasmus Plan contains original content authored by the applicant organisation, and that no other organisations or external individuals have been paid for drafting the application.

Application details

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Form ID : KA120-SCH-8A8A7F02

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Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfills all of the criteria defined in the Rules of application for Erasmus accreditations.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently the selected National Agency is: IT02 - Agenzia Nazionale Erasmus+ - INDIRE

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: [Organisation Registration System](#)

Protection of Personal Data

Please read our privacy statement to understand how we process and protect your [personal data](#)



Sezione CHECKLIST



Per procedere con la submission è necessario spuntare le 3 caselle sopra evidenziate.

Application details

Form ID : KA120-SCH-8A8A7F02

Applicant : Liceo Francesco Salvi (E10072250 - Italy)
 Programme : Erasmus+ - Call : 2021- Round : Round 1 - Key action : KA1 - Action type : KA120-SCH - Erasmus accreditation in school education

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Sharing

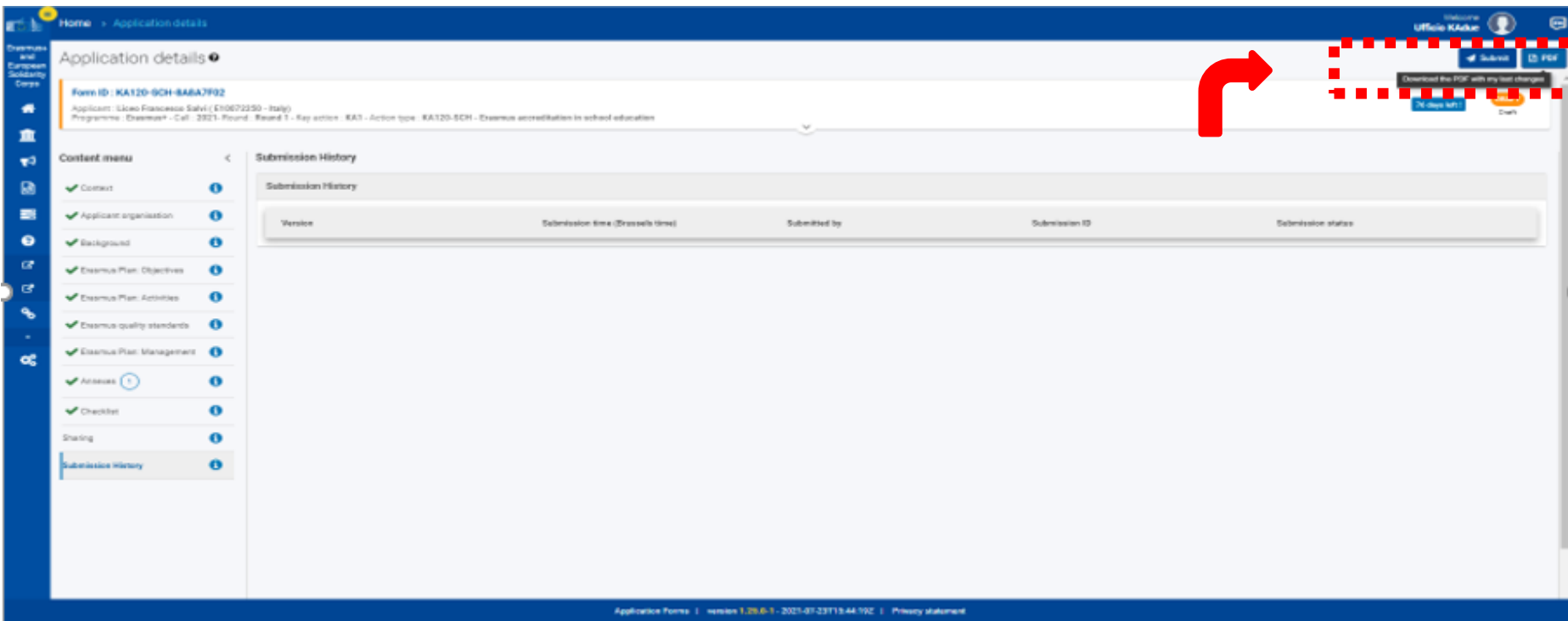
Active	Editable By	ID	Last modification	E-mail	Last Name	First Name	OID	Organisation Legal Name	Permission Level	Shared By	Comment	Actions
--------	-------------	----	-------------------	--------	-----------	------------	-----	-------------------------	------------------	-----------	---------	---------

Please note that your e-mail address will be included in the notification sent to persons with whom you are sharing the application.



Sezione SHARING

Consente di condividere la candidatura con altre persone dell'Ente che stanno collaborando alla stesura della stessa.



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Application details

Form ID: KA120-GCH-8AA7F92

Applicant: Liceo Francesco Salvi (E10672250 - Italy)

Programme: Erasmus+ - Call 2021 - Round: Round 1 - Key action: KA1 - Action type: KA120-SCH - Erasmus accreditation in school education

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Submission History

Versione	Submission time (Dressels time)	Submitted by	Submission ID	Submission status
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Download the PDF with any last changes

PDF

Application Forms | version 1.26.6-1 - 2021-07-23T13:44:19Z | Privacy statement

Prima di effettuare la submission, una volta terminata la compilazione, si consiglia sempre di cliccare sul **tasto PDF** in alto a destra e **scaricare il modulo**



Home > Application details

Application details

Form ID : KA120-SCH-8ABA7F02
Applicant : Liceo Francesco Saverio (E10072250 - Italy)
Programme : Erasmus+ - Call : 2021- Round : Round 1 - Key action : KA1 - Action type : KA120-SCH - Erasmus accreditation in school education

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Per effettuare la submission cliccare su **SUBMIT** in alto a destra. Se l'invio va a buon fine apparirà il messaggio di conferma con il submission ID



SUCCESS



Your application has been successfully submitted

Form ID: KA120-DC41FB0A

Submission date (Brussels, Belgium Time): 2020-07-21 15:27:21

OK

Modificare la submission

Entro le 12:00 del giorno 19/10/21
è possibile in qualsiasi momento (anche dopo la submission)
riaprire il modulo,
modificare la candidatura
ed effettuare una nuova *submission*.

Il modulo è sempre disponibile nella sezione *my application*.

*Non creare **mai** nuovi moduli ma riaprire sempre lo stesso.*

**Sarà valida l'ultima webform inviata
entro la data di scadenza**

Grazie per l'attenzione

Contatti:

Agenzia Erasmus+ INDIRE

Istruzione Scolastica, Educazione degli Adulti,
Istruzione Superiore

Via C. Lombroso, 6/15
50134 Firenze

accreditamentoeda@indire.it
Help desk telefonico 055.2380328



<http://www.erasmusplus.it/>



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